



FOUNDATION

Wycombe Wanderers Foundation
Community Delivery Officer

Do you believe sport has the power to change lives? At Wycombe Wanderers Foundation, we harness that power to connect, engage and inspire through physical activity, education and impact. We believe that everyone deserves the chance to improve their skills, access opportunities and fulfil their potential and we're looking for a hungry, humble individual who wants to deliver our mission.

As our new **Delivery Officer**, you'll play a leading role in shaping and delivering programmes that make a tangible difference to people's lives. This is more than a desk job – it's hands-on, passion-led, and deeply rewarding. You'll work with local schools and partners, design and deliver high-quality sessions, and empower people of all ages and backgrounds to take steps towards increased physical activity, engagement and connection.

Based at Adams Park, the home of Wycombe Wanderers FC, this is an exciting opportunity to join a dedicated team of staff delivering fun, safe, engaging and inclusive projects year round, across our four strategic aims: **Education & Employability, Health & Wellbeing and Inclusion & Cohesion and Sports Participation.**

If you can meet, match or exceed the stated role pre-requisites or are working towards them, we'd like to hear from you. Please provide a **CV (written or video), a completed employment application form** (found at Wycombewanderersfoundation.co.uk in about us – employment) a **covering letter** and send to **andrew.homent@wwfc.com**.

We're particularly keen to hear from people with an interest and passion for sports coaching, teaching, mentoring or delivering social impact.

Application Process Milestones

Application Deadline – **Thursday 16th July 2026**

Contacting ALL applicants – **Friday 17th July 2026**

Interview + task – **W/C 20th July 2026**

Final Stage – **W/C 27th July 2026**

Start Date – **Tue 1st Sept 2026**

Key Information

Location: Adams Park Stadium, Hillbottom Road, High Wycombe, HP12 4HJ

Salary & Benefits: £25,000-£27,000 (scale dependent on experience/qualifications) + well-being allowance, 20 days A/L + bank holidays and birthday

Total Hours: 37.5*

Contract: Permanent

*This role will require some work on evenings and weekends



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IMPORTANT!

WWF are fully committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. As the role will involve direct access to young people under the age of eighteen, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Check, to ensure their suitability for the role.

Two references will be required prior to start date approval, with your assistance potentially required should they be delayed.

WWF is a charity committed to promoting equality, diversity and inclusion, and the recruitment process for the role being advertised will adhere to the latest equality legislation. All recruitment decisions are based upon the skills and experience of candidates, irrespective of age, disability (including hidden disabilities), gender, gender identity or gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion, beliefs or sexual orientation.

Please note that we would particularly welcome applications from black, Asian and minority ethnic candidates, LGBTQ+ candidates and candidates with disabilities as we are keen to increase the representation of these groups within WWF.

Role Accountabilities & Key Duties	
1.	To work hard, have fun and be a nice person.
2.	Lead, develop and inspire the design and delivery of high-quality physical activity, educational and/or social impact sessions that foster a love for sport and participation.
3.	Champion safeguarding best practice across all delivery, ensuring participants experience safe, supportive and positive environments always.
4.	Drive programme growth by fostering positive relationships across all of our participation and education provision.
5.	Identify, develop and maintain strategic relationships with key stakeholders/external organisations that will assist WWF in achieving its programme related aims and objectives, and wider strategic aims.
6.	Oversee monitoring and evaluation using data and insights to evidence outcomes, inform future planning, and strengthen our case for investment.
7.	Collaborate strategically with local authorities, schools and community organisations to deliver joined up, high-impact initiatives.
8.	Represent the Foundation at community events acting as an ambassador for our mission and impact.
9.	Keep confidential any information gained regarding the Charity, Club and its personnel.
10.	Continuously improve and innovate , utilising ongoing internal and external CPD offering.
11.	Always maintain a flexible approach to work , undertaking other duties and responsibilities as required by WWF.
12.	Demonstrate a thirst for continuous improvement - attending training courses and CPD sessions as and when available.



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Qualification Prerequisites		Essential	Preferred
1.	Relevant qualification or demonstrable experience in any of the following areas: Sports/Football Coaching, Physical Education, Education, SEN delivery Sport for Development, Social Work/Care, Social Impact	X	
2.	Safeguarding and First Aid qualifications or a willingness to complete upon offer of employment.	X	
3.	An accepted enhanced Criminal Records Check upon offer of employment (to be undertaken by WWF)	X	
4.	Full UK driving licence and access to a vehicle.	X	
5.	Recognised qualification in sports coaching, physical education or education		X
6.	Training or certification in mental health first aid, inclusion or public health.		X
7.	Level 2 coaching qualification in any sport to support practical delivery		X
8.	Evidence of ongoing professional development related to sports coaching, physical activity or education.		X
Skills, Knowledge & Experience			
1.	Proven experience in developing, coordinating or delivering sports participation, education and/or social impact projects within a community or education setting.	X	
2.	A strong understanding of the participation and education inequalities affecting local communities – and motivation to tackle them.	X	
3.	Demonstrate ability to build and maintain effective rapport and connections with participants, along with partnerships with local schools, families and community organisations.	X	
4.	Confident in monitoring outcomes to evidence impact.	X	
5.	Excellent communication and organisational skills, with the ability to lead sessions and represent the Foundation professionally.	X	
6.	A proactive and adaptable mindset with the confidence to work both independently and collaboratively within a team.	X	
7.	A genuine passion for sports participation, education and community development – with a desire to innovate and grow our programmes.	X	
8.	Commitment to safeguarding, equality and inclusive practice across all aspects of work.	X	
9.	Experience working within the sport for development or charity sector.		X
10.	Experience supervising or mentoring staff and volunteers.		X
11.	Understanding of monitoring and evaluation frameworks within the charity or public sector.		X
12.	Awareness of behaviour change principles and how they can be applied through community programmes.		X