



Wycombe Wanderers Foundation
Senior Development Officer

Are you passionate about using the power of sport, health and community engagement to create real world change? At Wycombe Wanderers Foundation we believe everyone deserves the chance to live a healthy, and fulfilling life, and we are looking for a dynamic, passionate and driven person to help make that happen in our community.

As our new **Senior Development Officer** working within our **Health & Inclusion provision**, you'll play a leading role in shaping and delivering programmes that make a tangible difference to people's lives. From tackling health inequalities to promoting inclusion and wellbeing across our communities, you'll be part of a team that turns good intentions into real-world impact.

This is more than a desk job – it's hands on, passion-led, and deeply rewarding. You'll work with local partners, design and deliver meaningful initiatives, and empower people of all ages and backgrounds to take steps towards better physical and mental health.

If you're someone who thrives on connection, creativity, and purpose, and you're ready to bring energy, empathy, and innovation to a growing Foundation – this is your opportunity to do work that matters every day.

If you can meet, match or exceed the stated role pre-requisites or are working towards them, we'd like to hear from you. Please provide a **CV (written or video)** and a **covering letter** and send to **luke.godfrey@wwfc.com**.

Based at Adams Park, the home of Wycombe Wanderers FC, this is one of numerous exciting opportunities to join an intrinsically motivated team of staff dedicated to delivering fun, safe, engaging and inclusive projects across our four strategic aims: **Sports Participation, Education, Health and Wellbeing and Inclusion and Cohesion**.

DEPARTMENT SPECIFICS

As our **Senior Development Officer** you'll take a leading role shaping, delivering and growing programmes that empower people to live healthier and more connected lives. You'll combine hands-on delivery with strategic oversight, ensuring excellence, sustainability and measurable impact across everything we do.

We're looking for someone who brings both **heart & strategy** to their work. Someone who's driven by purpose and thrives on helping others live happier, healthier lives.

You might come from a background in **health and wellbeing, youth work, education, community development** or from the **sport for social impact** sector. What matters most is your passion for



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people, your ability to connect, and your commitment to creating inclusive opportunities that make a genuine difference.

You'll be equally comfortable **leading a session** as you are **writing a funding bid, building relationships with local partners, or tracking outcomes that prove impact**. You'll believe in collaboration over competition and you'll bring energy, empathy and creativity to everything you do.

If you are looking for a role where your work truly matters and where every day you'll see the positive change you're helping create, **we'd love to hear from you.**

Application Process Milestones

Application Deadline- 28/11/2025

Contacting ALL applicants- W/C Monday 1st December

Interview + task – W/C Monday 8th December

Contacting Interviewees – Friday 12th December

Final Stage - W/C Monday 15th December

Start Date – Friday 2nd January 2026

Key Information-

Location: Adams Park Stadium, Hillbottom Road, High Wycombe, HP12 4HJ

Salary & Benefits: £26,000-£27,000 (scale dependant on experience/qualifications)

Total Hours: 37.5

Contract: 2 years fixed

Role Accountabilities & Key Duties	
1.	To work hard, have fun and be a nice person.
2.	Lead, develop and inspire the design and delivery of impactful health and inclusion programmes that address local needs and promote positive lifestyle change.
3.	Champion safeguarding best practice across all delivery, ensuring participants experience safe, supportive and positive environments always.
4.	Drive programme growth by identifying new opportunities, partnerships and funding streams to expand our impact and sustainability.
5.	Take ownership of project funding, including bid writing, budget management, delivery against KPIs, and reporting to funders and stakeholders.
6.	Identify, develop and maintain strategic relationships with key stakeholders/external organisations that will assist WWF in achieving its programme related aims and objectives, and wider strategic aims.
7.	Oversee monitoring and evaluation using data and insights to evidence outcomes, inform future planning, and strengthen our case for investment.
8.	Collaborate strategically with local authorities, health partners, schools and community organisations to deliver joined up, high-impact initiatives.
9.	Support departmental financial management, contributing to accurate budget tracking, forecasts, and value-for-money delivery.



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10.	Represent the Foundation at community events, partnership meetings and forums, acting as an ambassador for our mission and impact.
11.	Keep confidential any information gained regarding the Charity, Club and its personnel.
12.	Continuously improve and innovate , utilising ongoing internal and external CPD offering.
13.	Always maintain a flexible approach to work , undertaking other duties and responsibilities as required by WWF.
14.	Demonstrate a thirst for continuous improvement - attending training courses and CPD sessions as and when available.

Qualification Prerequisites		Essential	Preferred
1.	Relevant qualification or demonstrable experience in any of the following areas: Health, wellbeing & community development Youth work Education Sport for development SEN delivery	X	
2.	Safeguarding and First Aid qualifications or a willingness to complete upon offer of employment.	X	
3.	An accepted enhanced Criminal Records Check upon offer of employment (to be undertaken by WWF)	X	
4.	Full UK driving licence and access to a vehicle.	X	
5.	Recognised qualification in youth work, community development, health improvement or behaviour change.		X
6.	Training or certification in mental health first aid, inclusion or public health.		X
7.	Level 2 coaching qualification in any sport to support practical delivery where required.		X
8.	Evidence of ongoing professional development related to health, inclusion and/or leadership.		X

Skills, Knowledge & Experience

We are looking for someone who brings passion, creativity and purpose to community health and inclusion. Someone who understands people, partnerships and impact.

This role will suit someone who thrives on seeing others grow, who cares deeply about making a difference within the community and who is ready to take ownership of meaningful, high-quality programmes that improve lives.

1.	Proven experience in developing, coordinating or delivering health, wellbeing, or inclusion projects within a community, health or education setting.	X	
2.	A strong understanding of the health and social inequalities affecting local communities – and the motivation to tackle them.	X	
3.	Demonstrate ability to build and maintain effective partnerships with local authorities, health services, schools and community organisations.	X	
4.	Confident in managing project budgets, reporting to funders and monitoring outcomes to evidence impact.	X	
5.	Excellent communication and organisational skills, with the ability to lead sessions and represent the Foundation professionally.	X	
6.	A proactive and adaptable mindset with the confidence to work both	X	



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	independently and collaboratively within an ambitious team.		
7.	A genuine passion for health, inclusion, and community development – with a desire to innovate and grow our sessions.	X	
8.	Commitment to safeguarding, equality and inclusive practice across all aspects of work.	X	
9.	Experience working within the sport for development or charity sector.		X
10.	Knowledge of local health systems, community networks and public health priorities.		X
11.	Experience in applying for or managing external funding.		X
12.	Experience supervising or mentoring staff and volunteers.		X
13.	Understanding of monitoring and evaluation frameworks within the charity or public sector.		X
14.	Awareness of behaviour change principles and how they can be applied through community programmes.		X

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PORTANT!

WWF are fully committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. As the role will involve direct access to young people under the age of eighteen, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Check, to ensure their suitability for the role.

WWF is a charity committed to promoting equality, diversity and inclusion, and the recruitment process for the role being advertised will adhere to the latest equality legislation. All recruitment decisions are based upon the skills and experience of candidates, irrespective of age, disability (including hidden disabilities), gender, gender identity or gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion, beliefs or sexual orientation.

Please note that we would particularly welcome applications from black, Asian and minority ethnic candidates, LGBTQ+ candidates and candidates with disabilities as we are keen to increase the representation of these groups within WWF.