



FOUNDATION

Wycombe Wanderers Foundation

Wycombe Wanderers Women – U16's Head Coach

Wycombe Wanderers Foundation (WWF) is seeking an ambitious, adaptable and innovative coach to fill the role of **Wycombe Wanderers Women – U16s Head Coach (Part Time)**.

Based at Adams Park, the home of Wycombe Wanderers FC and Burnham FC, this is an exciting opportunity to join a talented team that are dedicated to stretching and challenging talented female footballers to be the very best they can be as players and people.

The **U16's Head Coach** - will primarily be responsible for;

Planning & delivering high quality coaching sessions, working within our W3 syllabus & philosophy.

Responsible for selecting, leading and the organisation of the U16's squad within all league, cup, and pre-season fixtures. Again, working with our W3 playing system & philosophy.

Assisting with the retainment & recruitment of players that match the high ambitions of Wycombe Wanderers Women (W3).

W3 sits as a part of WWF and we recognise that employing talented and dedicated staff is critical to fulfilling our ambitions as well as growing our strong reputation. Therefore, please ensure that your application considers the necessary skills and experiences that are required to complete the role successfully, all of which can be seen below.

To be considered for the role we ask that applicants complete a WWF application form (found at wycombewanderersfoundation.co.uk under employment) and send along with a CV and a brief covering letter or video detailing your skills, experience and motivations for the role, aligned to the job specification below. This should be done via email to kirk.williams@wwfc.com.

The closing date for applications is 09:00 on Monday 3rd March

First stage interviews, which will involve delivery of a practical coaching session and will be arranged with individuals during **W/C Monday 10th March**. A topic and a selection of interview questions will be provided in advance.

Second stage (in person) interviews will be arranged with individuals following the first stage interviews.

WWF will contact all applicants.



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IMPORTANT: WWF are fully committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. As this role will involve direct access to young people under the age of eighteen, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Check, to ensure their suitability for the role.

WWF is a charity committed to promoting equality, diversity and inclusion, and the recruitment process for the role being advertised will adhere to the latest equality legislation. All recruitment decisions are based upon the skills and experience of candidates, irrespective of age, disability (including hidden disabilities), gender, gender identity or gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, or sexual orientation.

Note that we would particularly welcome applications from black, Asian and minority ethnic candidates, LGBTQ+ candidates and candidates with disabilities, as we're keen to increase the representation of these groups within WWF.

Wycombe Wanderers Women – U16’s Head Coach

Job Specification

Job Title	Wycombe Wanderers Women – U16’s Head Coach
Reports to	Head of Performance & W3 Director of Football
Location	Wycombe Wanderers Foundation, Adams Park Stadium, Hillbottom Road, High Wycombe HP12 4HJ
Hours	Tuesday & Thursday evenings from 18:45 – 21:15 Saturday Home & Away Fixtures – 10:00 Home Kick Off. Away games will vary
Contract	Part Time (Zero Hours contract)
Job Purpose	Delivering high quality coaching sessions, working within our W3 syllabus & philosophy. Responsible for selecting, leading and organisation of the U16s squad within all league, cup, and pre-season fixture. Again, working with our W3 playing system & philosophy. Assisting with the retainment & recruitment of players that match the high ambitions of Wycombe Wanderers Foundation.
Remuneration	£25-30 per training session £30-£35 per fixture + travel expenses

Role Accountabilities & Key Duties

1	Plan & deliver high quality coaching sessions, working within our W3 syllabus & philosophy
2	Ensure the safety and well-being of all W3 players and staff remains of paramount importance at all times.
3	Responsible for selecting, leading and the organisation of the U16’s squad within all league, cup, and pre-season fixture. Again, working with our W3 playing system & philosophy.
4	Assisting with the retainment & recruitment of players that match the high ambitions of W3 and WWF.
5	Devise activities that ensure individuals and teams are highly motivated, stretched and challenged at appropriate levels.
6	Ensure compliance with all relevant WWF policies at all times
7	Ensure compliance with all relevant legal, regulatory, ethical and social requirements at all times
8	Maintain a professional image and act as an ambassador for W3, WWF & WWFC at all times.
9	Keep confidential any information gained regarding W3, WWF, WWFC and its personnel.
10	Maintain a flexible approach to work at all times. Undertake other duties and responsibilities as required by WWF when necessary.
11	Attend training courses and continuing professional development sessions as and when required.

Qualifications		Essential	Desirable
1	Minimum UEFA B Coaching Certificate or working towards	X	
2	An accepted enhanced Criminal Records Check (to be undertaken by WWF as part of the recruitment process).	X	
3	Valid FA Emergency Aid Certificate.	X	
4	Valid FA Safeguarding Children Certificate.	X	

Skills, Knowledge & Experience



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1	Experience of planning and delivering high quality football coaching sessions within this level.	X	
2	Experience of using a range of strategies to engage various groups of learners.	X	
3	Excellent communication and leadership skills.	X	
4	Excellent organisational skills.	X	
5	Experience working within a professional women's environment.		X
6	Excellent verbal, written and presentation skills.	X	
7	Outstanding customer service skills.	X	
8	Ability to work without constant supervision.	X	
9	Knowledge and understanding of safeguarding issues	X	
Attitude/Behaviours			
1	Act as a role model.	X	
2	A genuine team player.	X	
3	Flexible and positive attitude.	X	
4	A willingness to work evenings and weekends.	X	
Personal Qualities			
1	Full appreciation and commitment to the WWF vision, mission, aims & objectives.	X	
2	Determination to encourage the highest quality of learning experience for all players.	X	
3	Able to forge strong working relationships both internally & externally.	X	
4	Flexible and positive attitude towards duties and working evening hours.	X	
5	Passionate about helping others to achieve personal gains.	X	
6	Highly motivated and enthusiastic.	X	
7	Committed to continuous self-development – receptive to feedback about own behavior, strengths and areas for improvement.	X	
8	Innovative and efficient.	X	
Other			
1	Driving licence and access to a car with insurance for business use.	X	