**WYCOMBE WANDERERS FOUNDATION - EMPLOYMENT APPLICATION FORM**

|  |  |
| --- | --- |
| **Position Applied For:**  *(if applicable)* |  |

**1. PERSONAL DETAILS**

\*Compulsory

Additional information is requested to enable us to best support you in your role, if you’d prefer not to provide, please write ‘*prefer not say’*.

|  |  |
| --- | --- |
| **\*Full Name:** |  |
| **\*Address:** |  |
| **\*Postcode:** |  |
| **\*Date of Birth:** |  |
| **\*Telephone Number:** |  |
| **\*Email:** |  |
| **Sex:** |  |
| **Ethnicity:** |  |
| **Faith/Religion:** |  |
| **Sexual Orientation:** |  |
| **Disability:** | **Yes/No Details:** |
| **Marital Status:** |  |
| **Children:** | **Yes/No Details:** |
| **NI Number:** |  |
| **Describe yourself in 3 words:** |  |
| **Would you require any additional support to fulfill your role:** |  |

**2. AVAILABILITY**

|  |  |  |
| --- | --- | --- |
| **I am interested in:**  (If the role is unspecified) | **Part Time – Yes/No**  **Days/Hours Available:** | **Full Time – Yes/No** |

**3. DRIVING LICENCE DETAILS**

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| **Do you have a full UK driving license?** |  |  |
| **Do you have the use of an insured vehicle?** |  |  |

**4. EMPLOYMENT HISTORY**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** |  | **Position** |  |
| **Dates employed** | **From:**  **To:** | **Salary** |  |
| **Reason for Leaving** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** |  | **Position** |  |
| **Dates employed** | **From:**  **To:** | **Salary** |  |
| **Reason for Leaving** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** |  | **Position** |  |
| **Dates employed** | **From:**  **To:** | **Salary** |  |
| **Reason for Leaving** |  | | |

***Please continue on a separate sheet if necessary.***

**5. QUALIFICATIONS**

|  |  |
| --- | --- |
| **School/College/University/Other** | **Courses Studied and Qualifications Achieved** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

***Please ensure all football, sports and youth specific qualifications are included. Please continue on a separate sheet if necessary.***

**6. SKILLS AND VALUES**

|  |
| --- |
| **Please summarise your key skills, where they were developed and utilised, please provide examples and/or evidence:** |
| **Please describe your personal and professional values and how you demonstrate them:** |

**7. PREVIOUS CONVICTIONS**

**Do you have any convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?**

|  |
| --- |
| **If yes, please provide details, with dates.** |

***The amendments to the Exceptions Order 1975 (2013) provide that spent convictions and cautions are ‘protected’ and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website.***

**8. REFERENCES**

**Please give details of a minimum of two professional referees *(most recent first)*.**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME:** |  | **NAME:** |  |
| **COMPANY:** |  | **COMPANY:** |  |
| **ADDRESS:** |  | **ADDRESS:** |  |
| **POSTCODE:** |  | **POSTCODE:** |  |
| **TEL NO:** |  | **TEL NO:** |  |

**SECTION 9: MISCELLANEOUS**

|  |  |
| --- | --- |
| **How much notice are you required to give your current employer?** |  |
| **Do you have/will you have any other employment or work (including any casual, paid, unpaid, voluntary or charity work) simultaneous to a potential role with WWF?** |  |
| **Please name any person you know who currently works for WWF.** |  |
| **Please indicate where you heard about WWF and what attracts you to working with us?** |  |

**Before submitting this application please ensure you have read and understood the WWF GDPR Privacy Notice for Job Applicants as well as the WWF Safeguarding Policy Statement, both of which can be found on the “Employment” page of the WWF website.**

**I confirm that the answers to the above questions are true and complete to the best of my knowledge and belief.  I understand that giving false or withholding information could affect my potential and future employment with WWF.**

**Signed:**

**Date:**